



Howden Town Council

Dear Councillors

You are hereby summoned to attend the next meeting of the Personnel and Grievance Committee to be held on Tuesday February 13th 2024 at **6.30pm** at the Howden Town Council Offices, 17 Bridgegate, Howden, DN14 7AE.

Yours faithfully

Sarah Boggitt

Clerk and Responsible Finance Officer

(07-02-2024)

AGENDA

2024-01-PG: Apologies for absence – to receive and accept.

2024-02-PG: Declaration of Interest –

2024-02.1-PG Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

2024-02.2-PG For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

2024-03-PG: Minutes of the meeting held Tuesday November 14th 2023 to agree and approve as a true record. (Attached)

2024-04-PG: Staff Grant Funding. To receive a report from the Clerk.

2024-05-PG: Correspondence.

2024-06-PG: In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 a motion to be passed to exclude members of the public and press.

2024-07-PG: To agree contract change to Town Centre/Events Officer.

2024-08-PG: In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 a motion to be passed to allow members of the public and press.

2024-09-PG: Items for next agenda.

2024-10-PG: Date of Next Meeting: TBC.