



Howden Town Council



Dear Councillors

You are hereby summoned to attend the next meeting of the Personnel and Grievance Committee to be held on Friday September 12th at 12noon at the Howden Town Council Offices, 17 Bridgegate, Howden, DN14 7AE.

Yours faithfully

Sarah Boggitt

Clerk and Responsible Finance Officer

(08-09-2025)

AGENDA

2025-10-PG: Election of Chair.

2025-11-PG: Apologies for absence – to receive and accept.

2025-12-PG: Declaration of Interest –

2025-12.1-PG Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

2025-12.2-PG For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

2025-13-PG: Minutes of the meeting held Wednesday April 9th 2025 to agree and approve as a true record. (Attached)

2025-14-PG: In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 a motion to be passed to exclude members of the public and press.

2025-15-PG: Staffing. To receive report from the Clerk and agree any actions.

2025-16-PG: Staff Pay. To receive notification of the 2025/2026 pay award.

2025-17-PG: Job Re-evaluation. To receive report from the Clerk and agree any actions.

2025-18-PG: In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 a motion to be passed to allow members of the public and press.

2025-19-PG: Items for next agenda.

2025-20-PG: Date of Next Meeting: TBC.