



Howden Town Council

Dear Councillors

You are hereby summoned to attend the next meeting of the Personnel and Grievance Committee to be held on Friday February 11th 2022 at 4pm.

Yours faithfully

Sarah Hardcastle

Clerk and Responsible Finance Officer

(07-02-2022)

AGENDA

2022-09-PG: Apologies for absence – to receive and accept.

2022-10-PG: Declaration of Interest –

2022-10.1-PG Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

2022-10.2-PG For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

2022-11-PG: Minutes of the meeting held Tuesday February 2nd 2022 – to agree and approve as a true record. (Attached)

2022-12-PG: In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 a motion to be passed to exclude members of the public and press due to the confidential nature of the following agenda item.

2022-13-PG: Recruitment Town Centre/Events Officer. To make final decision on recruitment following recommendations of the interview panel. To agree offer letter to be drafted if suitable candidate identified and satisfactory references received. To agree Councillor Patrick to sign offer letter.

2022-14-PG: In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 a motion to be passed to allow members of the public and press.

2022-15-PG: Date of Next Meeting: TBC.