



## Howden Town Council

The next meeting of the Personnel and Grievance Committee is to be held on Tuesday February 1<sup>st</sup> 2022 at The Shire Hall, Howden at 7.45pm.

Yours faithfully

*Sarah Hardcastle*

Clerk and Responsible Finance Officer

(26-01-2022)

### AGENDA

**2022-01-PG:** Apologies for absence – to receive and accept.

**2022-02-PG:** Declaration of Interest –

2022-02.1-PG Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

2022-02.2-PG For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

**2022-03-PG:** Minutes of the meeting held Wednesday November 2<sup>nd</sup> 2021 – to agree and approve as a true record. (Attached)

**2022-04-PG:** CiLCA Progress. To receive an update from the Clerk and make any recommendations.

**2022-05-PG:** Staff Appraisals. To receive a report from the Clerk.

**2022-06-PG:** Town Centre/Events Officer Advert and Interviews. To confirm dates and process for shortlisting; interview dates and process; interview panel members and make any other recommendations.

**2022-07-PG:** Correspondence.

**2022-08-PG:** Date of Next Meeting: TBC.