



Howden Town Council

Dear Councillor, you are hereby summoned to attend the next meeting of the Howden Joint Burial Committee which will be held at the Town Council Offices, Bridgegate, Howden on **Monday June 12th 2023 at 1pm** to transact the business specified below.

Yours faithfully

Shirley Marquis

Clerk to Howden Joint Burial Committee

AGENDA

2023-14-HJBC: Election of Chair.

2023-15-HJBC: Election of Vice-Chair.

2023-16-HJBC: Apologies for absence – to receive and accept.

2023-17-HJBC: Declaration of Interest –

2023-17.1-FC Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

2023-17.2-FC For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

2023-18-HJBC: Minutes of the HJBC meeting held Tuesday April 4th 2023 – to agree and approve as a true record. (Attached)

2023-19-HJBC. Clerk Admin Report. To receive an update from the Clerk on HJBC Statutory Declaration Forms, Forms of Renunciation, Interments and remaining Burial Plots.

2023-20-HJBC: Path Tender. To receive report and agree contractor for Cemetery Path Works. (Attached)

2023-21-HJBC: Cemetery Trees. To receive a report from the Chair and agree any actions.

2023-22-HJBC: Finance Report. To receive and approve 2022/2023 Year End report. (Attached)

2023-23-HJBC: Designs and Inscriptions. To note those approved by the Clerk under delegated authority.

2023-24-HJBC: Items for next agenda.

2023-25-HJBC: Date of Next Meeting: TBC.