



Howden Town Council

14th November, 2024

Dear Councillor, you are hereby summoned to attend the next meeting of the Howden Joint Burial Committee, at the Cemetery, Knedlington Road, Howden, at 10.00a.m.on Monday 25th November, 2024 followed by a meeting at the Town Council Offices, Bridgegate, Howden to transact the business specified below.
Yours faithfully

Shirley Marquis

Clerk to Howden Joint Burial Committee

AGENDA

2024-06-HJBC: Apologies for absence-to receive and accept

2024-07-HJBC: Declaration of Interest –

2024-07.1-HJBC Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

2024-07.2-HJBC For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

2024-08-HJBC: Minutes of the last meeting held on 10.4.24-to approve

2024-09-HJBC: Financial matters

2024-09.1-HJBC to approve income and expenditure accounts prepared by the Town Council Clerk

2024-09.2-HJBC to discuss 2025/2026 budget requirements for the cemetery and agree a budget

2024-09.3-HJBC to review the cemetery fees and revise for the coming financial year

2024-10-HJBC: Cemetery Maintenance

2024-10.1-HJBC to agree retendering process for the grounds maintenance contract including tender documents and agree any actions

2024-10.2-HJBC to update on the tree work and other long term maintenance

2024-11-HJBC: Report from the Clerk on interments, remaining ashes plots and new burial plots

2024-12-HJBC: Designs and inscriptions on memorials-to note those approved by the Clerk under delegated authority

2024-13-HJBC: Date and time of next meeting-to be confirmed at the meeting

