



## Howden Town Council

12th November, 2023

Dear Councillor, you are hereby summoned to attend the next meeting of the Howden Joint Burial Committee, at the Cemetery, Knedlington Road, Howden, at 2.30p.m. on Monday 20th November, 2023 followed by a meeting at the Town Council Offices, Bridgegate, Howden to transact the business specified below.  
Yours faithfully

*Shirley Marquis*

Clerk to Howden Joint Burial Committee

### AGENDA

**2023-32-HJBC:** Apologies for absence-to receive and accept

**2023-33-HJBC:** Declaration of Interest –

2023-33.1-HJBC Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

2023-33.2-HJBC For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

**2023-34-HJBC:** Minutes of the last meeting held on 24.7.23-to approve

**2023-35-HJBC:** Financial matters

2023-35.1-HJBC to approve income and expenditure accounts prepared by the Town Council Clerk

2023-35.2-HJBC to discuss 2024/2025 budget requirements for the cemetery and agree a budget

2023-35.3-HJBC to review the cemetery fees and revise for the coming financial year

**2023-36-HJBC:** Cemetery Ground Water Risk Assessment-to discuss the requirement for monitoring of ground water

**2023-37-HJBC:** To approve the works required to the trees, some of which are covered by TPO

**2023-38-HJBC:** Report from the Clerk on interments, remaining ashes plots and new burial plots

**2023-39-HJBC:** Designs and inscriptions on memorials-to note those approved by the Clerk under delegated authority

**2023-40-HJBC:** Date and time of next meeting-to be confirmed at the meeting

