



# Howden Town Council



Dear Councillor, you are hereby summoned to attend the next meeting of the Howden Joint Burial Committee, at **7.15pm on Wednesday 16th July 2025** at the Town Council Offices, Bridgegate, Howden to transact the business specified below.

Yours faithfully

Shirley Marquis  
Clerk to Howden Joint Burial Committee

(08-07-2025)

## AGENDA

**2025-01-HJBC.** Election of Chair.

**2025-02-HJBC:** Apologies for absence-to receive and accept

**2025-03-HJBC:** Declaration of Interest –

2025-03.1-HJBC Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

2025-03.2-HJBC For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

**2025-04-HJBC:** Minutes of the HJBC meeting held November 25<sup>th</sup> 2024. To agree and approve as a true record.

**2025-05-HJBC:** Public Participation. To adjourn (for a maximum of 15 minutes) the meeting for members of the public to make representation over any item on the agenda. (NB any item not on the agenda will not be discussed but may be considered for a future meeting).

**2025-06-HJBC:** Burial Plots. To discuss remaining burial plots and agree any actions.

**2025-07-HJBC:** Financial matters.

2025-07.1-HJBC to approve income and expenditure accounts prepared by the Town Council Clerk and agree amount to be placed in Ear Marked Reserves.

**2025-08-HJBC:** Cemetery Maintenance. To receive an update on the tree works and other long-term maintenance and agree any actions.

**2025-09-HJBC:** Report from the Clerk on interments, remaining ashes plots and new burial plots.

**2025-10-HJBC:** Designs and inscriptions on memorial. To note those approved by the Clerk under delegated authority.

**2025-11-HJBC:** Date and time of next meeting. To be confirmed at the meeting.