



## Howden Town Council

Dear Councillor, you are hereby summoned to attend the next meeting of the Howden Joint Burial Committee, at **6.30pm Tuesday 14th July, 2026** at the Town Council Offices, Bridgegate, Howden to transact the business specified below.

Yours faithfully

Shirley Marquis  
Clerk to Howden Joint Burial Committee

(03.07.26)

### **AGENDA**

**2026-07-HJBC.** Election of Chair and Vice Chair

**2026-08-HJBC:** Apologies for absence-to receive and accept

**2026-09-HJBC:** Declaration of Interest –

2026-09.1-HJBC Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

2026-09.2-HJBC For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

**2026-10-HJBC:** Minutes of the HJBC meeting held March 31st 2026. To agree and approve as a true record.

**2026-11-HJBC:** Public Participation. To adjourn (for a maximum of 15 minutes) the meeting for members of the public to make representation over any item on the agenda. (NB any item not on the agenda will not be discussed but may be considered for a future meeting).

**2026-12-HJBC:** Financial matters.

2026-12.1-HJBC to approve income and expenditure accounts prepared by the Town Council Clerk and agree amount to be placed in Ear Marked Reserves.



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2026-12-2-HJBC Admin Fees-To agree historic admin fee and agree it to be added to the HJBC Cemetery List of Fees

**2026-13-HJBC:** Cemetery Maintenance. To receive an update on the cemetery paths. All pathworks are completed and signed off and paid for.

**2026-14-HJBC:** Cemetery Map. Update from the Clerk with regard to the copying of the cemetery map and digitised mapping solutions. Discuss and agree further action.

**2026-15-HJBC:** Report from the Clerk on interments, remaining ashes plots and new burial plots.

**2026-16-HJBC:** Designs and inscriptions on memorial. To note those approved by the Clerk under delegated authority.

**2026-17-HJBC:** Date and time of next meeting. To be confirmed at the meeting.