Howden Town Council

Dear Councillor, you are hereby summoned to attend the next meeting of the Howden Joint Burial Committee, at **6.30pm Tuesday 10th November, 2026** at the Town Council Offices, Bridgegate, Howden to transact the business specified below.

Yours faithfully

Shirley Marquis
Clerk to Howden Joint Burial Committee

(02.11.26)

AGENDA

2026-18-HJBC: Apologies for absence-to receive and accept

2026-19-HJBC: Declaration of Interest –

2026-19.1-HJBC Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

2026-19.2-HJBC For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

2026-20-HJBC: Minutes of the HJBC meeting held 14th July,2026. To agree and approve as a true record.

2026-21-HJBC: Public Participation. To adjourn (for a maximum of 15 minutes) the meeting for members of the public to make representation over any item on the agenda. (NB any item not on the agenda will not be discussed but may be considered for a future meeting).

2026-22-HJBC: Financial matters.

2026-22.1-HJBC to approve income and expenditure accounts prepared by the Town Council Clerk.

2026-22-2-HJBC To discuss 2027\2028 budget requirements for the cemetery and agree a budget

2026-22-3—HJBC: To review cemetery fees and revise for the next two financial years

2026-22.4-HJBC: To discuss and agree the tendering process for the grounds maintenance contract April, 2027/2028

2026-23-HJBC: Cemetery Map. Update from Councillor McLellan with regard to the copying of the cemetery map and digitised mapping solutions. Discuss and agree any further action.

2026-24-HJBC: To discuss the use of the HTC topple tester on headstones in the cemetery and agree any action

2026-25-HJBC: Report from the Clerk on interments, remaining ashes plots and new burial plots.

2026-26-HJBC: Designs and inscriptions on memorial. To note those approved by the Clerk under delegated authority.

2026-27-HJBC: To discuss and agree a public notice in the cemetery informing when Christmas wreaths will be removed

2026-17-HJBC: Date and time of next meeting. To be confirmed at the meeting.