



Howden Town Council

Dear Councillor, you are hereby summoned to attend the next Meeting of Howden Town Council which will be held at the Town Council Offices, Bridgegate, Howden on Tuesday June 18th 2024 at 7pm to transact the business specified below.

Yours faithfully

Sarah Boggitt

Proper Officer and Responsible Finance Officer

(12-06-2024)

AGENDA

2024-109-FC: Apologies for absence – to receive and accept.

2024-110-FC: Declaration of Interest –

2024-110.1-FC Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

2024-110.2-FC For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

2024-111-FC: Public Participation. To adjourn (for a maximum of 15 minutes) the meeting for members of the public to make representation over any item on the agenda. (NB any item not on the agenda will not be discussed but may be considered for a future meeting).

2024-112-FC: Minutes of the Town Council meeting held Tuesday May 21st 2024 – to agree and approve as a true record. (Attached)

2024-113-FC: Minutes of the Amenities Committee meeting held Tuesday June 4th 2024 – to receive and approve any recommendations. (Attached)

2024-114-FC: Minutes of the Planning Meeting held Tuesday June 11th 2024 – to receive and approve any recommendations. (Attached)

2024-115-FC: To formally receive resignation of Councillor Ashton and agree co-option procedure.

2024-116-FC: Internal Audit Report. To receive the end of year audit report and action plan. (Attached)

2024-117-FC: AGAR 2023/2024 – To Agree and Sign Section 1 – Annual Governance Statement and agree answers to any NO questions. (Attached) To agree suggested dates for Public Rights Notice.

2024-118-FC: Ward Boundary Review. To receive report from the Chair and agree any actions.

2024-119-FC: Youth Engagement Plan. To receive report from Councillor Howard and agree any actions.



2024-120-FC: Tourism and Marketing Officer Report. To receive report and agree any actions.

2024-121-FC: Ashes Committee. To receive the latest minutes and agree any actions. (Attached)

2024-122-FC: Finance May/June. To authorise the invoices and monthly schedules for payment; to receive a copy of the bank transactions and reconciled bank statements since the last meeting and a copy of RIALTAS reports to receive and accept. (Attached)

2024-123-FC: Monthly Checklist. To receive the Clerk's monthly checklist. (Attached)

2024-124-FC: Ward Councillor. To receive report from Ward Councillor David Howard and agree any items for next agenda.

2024-125-FC: Date of Next Meeting: Tuesday July 16th 2024 at 7pm.