



Howden Town Council



Dear Councillor, you are hereby summoned to attend the next Full Council meeting of Howden Town Council which will be held at the Town Council Offices, Bridgegate, Howden on Tuesday April 15th 2025 at 7pm to transact the business specified below.

Yours faithfully

Sarah Boggitt

Proper Officer and Responsible Finance Officer

(09-04-2025)

AGENDA

2025-63-FC: Apologies for absence – to receive and accept.

2025-64-FC: Declaration of Interest –

2025-64.1-FC Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

2025-64.2-FC For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

2025-65-FC: Public Participation. To adjourn (for a maximum of 15 minutes) the meeting for members of the public to make representation over any item on the agenda. (NB any item not on the agenda will not be discussed but may be considered for a future meeting).

2025-66-FC: Minutes of the Town Council meeting held Tuesday March 18th 2025 – to agree and approve as a true record. (Attached)

2025-67-FC: Minutes of the Amenities Committee Meeting held Tuesday April 1st 2025 – to receive and approve any recommendations.

2025-68-FC: Planning Applications – to discuss, agree and submit the Committee's observations.

2025-68.1-FC: [PLAN/25/00412/PAD](#) Displaying of a new set of house name letters with trough light, one hanging pictorial sign fixed to existing bracket with new linolites, three x non-illuminated new amenity signs, four x new large lanterns, six x new led floodlight lights, one x new transom sign non illuminated, one x new car park sign non-illuminated, two x new bar signs to canopy non-illuminated, one x new welcome sign to canopy non-illuminated and two x new disclaimer signs non-illuminated at The Bowmans 33 Bridgegate Howden East Riding Of Yorkshire DN14 7AE.

2025-68.2-FC: [PLAN/25/00639/PLF](#) Erection of two storey porch to front, construction of 3no. dormer windows and roof light balcony to rear, and raising of existing roof height with installation of roof lights at Blackthorn, Station Road, Howden, East Riding of Yorkshire, DN14 7LF.

2025-69-FC: East Riding Community Governance Review. To receive response from ERYC following Council's comments and agree any actions. (Attached)

2025-70-FC: Updated Financial Regulations. To agree to adopt updated financial regulations, following The Procurement Regulation 2024 changes. (Attached)



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2025-71-FC: Traffic Concerns. To raise residents' concerns about traffic issues on Hailgate (Howden Infant School and Howden Junior School) and agree any actions. (To note HTC do not have the jurisdiction to make any changes to the highway or implement any measures).

2025-72-FC: CCTV. To receive update from the Clerk and agree any actions.

2025-73-FC: Tourism and Marketing Officer Report. To receive report and agree any actions.

2025-74-FC: Ashes Committee. To receive the latest minutes and agree any actions. (To include any update on the Disability Swing). (Attached)

2025-75-FC: Finance March/April. To authorise the invoices and monthly schedules for payment; to receive a copy of the bank transactions and reconciled bank statements since the last meeting and a copy of SCRIBE reports to receive and accept. (Attached)

2025-76-FC: Additional Bank Account. To receive report from the Clerk and agree any actions.

2025-77-FC: Annual Town Meeting. To agree 2025 date.

2025-78-FC: Ward Councillor. To receive report from Ward Councillor David Howard and agree any items for next agenda.

2025-79-FC: Correspondence.

2025-80-FC: Items for next agenda.

2025-81-FC: Date of Next Meeting: Tuesday May 20th 2025 at 7pm.

2025-82-FC: In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 a motion to be passed to allow members of the public and press.

2025-83-FC: Minutes of the Personnel and Grievance Committee held Wednesday April 9th 2025 - To receive and approve any recommendations.

2025-84-FC: In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 a motion to be passed to allow members of the public and press.