



Howden Town Council



Dear Councillor, you are hereby summoned to attend the next meeting of the Resources and Asset Management Committee which will be held at the Town Council Offices, Bridgegate, Howden on **Tuesday November 11th 2025 at 7.15pm** to transact the business specified below.

Yours faithfully

Sarah Boggitt

Proper Officer and Responsible Finance Officer

(04-11-2025)

AGENDA

2025-63-RAM: Apologies for absence – to receive and accept.

2025-64-RAM: Declaration of Interest –

2025-64.1-RAM Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

2025-64.2-RAM For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

2025-65-RAM: Minutes of the meeting held Tuesday September 9th2025 – to agree and approve as a true record. (Attached)

2025-66-RAM: Annual Budget. To review the budget to the end of October (7/12 of the year – 58.33percent). (Attached)

2025-67-RAM: Risk Management Scheme. To review the Risk Management Scheme and make any recommendations. (Attached)

2025-68-RAM: Action Plan. To review, make changes and accept the Howden Town Council Action Plan. (Attached)

2025-69-RAM: Policies. To review, accept and make recommendations on the following policies and to recommend to Council for adoption: CCTV Policy, Code of Conduct, Complaints Policy, Disciplinary Policy, Grievance Policy, Privacy Notice, Sexual and General Harassment Policy, Training and Development Policy. (Attached)

2025-70-RAM: Room Hire Scale of Charges. To review room hire charges for 2026 and make any recommendations to Council. (Attached)

2025-71-RAM: Interim Internal Audit and Action Plan. To accept the interim internal audit report and action plan and make any recommendations to Council. (Attached)

2025-72-RAM: Asset Register. To review and accept. (To agree items that have been disposed of at Derwent Play Park). (Attached)

2025-73-RAM: Correspondence.

2025-74-RAM: Items for Next Agenda. (Will include budget setting and precept recommendations)

2025-75-RAM: Date of Next Meeting: Tuesday January 13th 2026 at 7.15pm.