



Howden Town Council

Dear Councillor, you are hereby summoned to attend the next Meeting of Howden Town Council which will be held at the Town Council Offices, Bridgegate, Howden on Tuesday November 21st 2023 at 7pm to transact the business specified below.

Yours faithfully

*Sarah Boggitt*

Clerk and Responsible Finance Officer

(15-11-2023)

**AGENDA**

**2023-218-FC:** Apologies for absence – to receive and accept.

**2023-219-FC:** Declaration of Interest –

2023-219.1-FC Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

2023-219.2-FC For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

**2023-220-FC:** Public Participation. To adjourn (for a maximum of 15 minutes) the meeting for members of the public to make representation over any item on the agenda. (NB any item not on the agenda will not be discussed but may be considered for a future meeting).

**2023-221-FC:** Minutes of the Town Council meeting held Tuesday October 17th 2023 – to agree and approve as a true record. (Attached)

**2023-222-FC:** Minutes of the Resources and Asset Management Committee Meeting held Tuesday November 14<sup>th</sup> 2023 – to receive and approve any recommendations. (Attached)

**2023-223-FC:** Councillor Resignation and Co-Option. To note resignation of Councillor Brett and agree co-option procedure for the two vacant seats.

**2023-224-FC:** Planning Applications – to discuss, agree and submit the Committee's observations.

2023-224.1-FC: [23/02857/PLF](#) Erection of single storey extension to rear of Mill Lodge, Marsh End, Howden, East Riding of Yorkshire, DN14 7DF.

2023-224.2-FC: [23/02683/PLF](#) Conversion of single flat to two flats (Flat 7 and Flat 8) by filling in the opening made in the party wall between Flats 7 and 8 and reinstating kitchen to Flat 8 at Flat 7, Bishop Court, Howden, East Riding of Yorkshire, DN14 7BQ.



**2023-225-FC:** Parking Restrictions – Station Road. To discuss parking issues on Station Road, Howden and agree Committee request to send to ERYC. (Attached)

**2023-226-FC:** Town Centre/Events Officer Report. To receive report and agree any actions.

**2023-227-FC:** Local Council Award Scheme. To receive update from the Clerk. To agree schedule and receive new Risk Management Scheme for approval and to agree any actions. (Attached)

**2023-228-FC:** General Power of Competence. To receive a report from the Clerk and agree any actions. (Attached)

**2023-229-FC:** Community Governance Review. To receive an update from the Clerk.

**2023-230-FC:** Committee Membership Review. To review Committee quorate numbers and agree any actions. (Attached)

**2023-231-FC:** Howden Young People's Project/Men in Sheds/CIC Request. To receive update from Councillor Howard and agree any actions.

**2023-232-FC:** Howden Senior School Projects. To receive and discuss project ideas and agree any actions.

**2023-233-FC:** Anti-Social Behaviour Issues. To receive update from the Clerk and agree any actions

**2023-234-FC:** Ashes Committee. To receive the latest minutes and agree any actions. (Attached)

**2023-235-FC:** Knedlington Crossroads. To receive report from the Chair and agree any actions.

**2023-236-FC:** Finance October/November. To authorise the invoices and monthly schedules for payment; to receive a copy of the bank transactions and reconciled bank statements (including Co-Operative Bank and NS&I) since the last meeting and a copy of RIALTAS reports to receive and accept. (Attached)

**2023-237-FC:** Monthly Checklist. To receive the Clerk's monthly checklist. (Attached)

**2023-238-FC:** Ward Councillor. To receive report from Ward Councillor David Howard and agree any items for next agenda.

**2023-239-FC:** Correspondence.

**2023-240-FC:** Items for next agenda.

**2023-241-FC:** Date of Next Meeting: Tuesday December 12<sup>th</sup> 2023 at 7pm.

**2023-242-FC:** In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 a motion to be passed to exclude members of the public and press.

**2023-243-FC:** Minutes of the Personnel and Grievance Committee Meeting held Tuesday November 14<sup>th</sup> 2033 – to receive and approve any recommendations. (Attached)

**2023-244-FC:** In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 a motion to be passed to allow members of the public and press.