



Howden Town Council

Dear Councillors.

You are hereby summoned to attend the next meeting of the Resources and Asset Management Committee to be held on Tuesday November 8th 2022 at 7.15pm at the Howden Town Council Offices, 17 Bridgegate, Howden to transact the business specified below.

Yours faithfully

Sarah Boggitt

Clerk and Responsible Finance Officer

AGENDA

2022-19-RAM: Election of Chair.

2022-20-RAM: Election of Vice-Chair.

2022-21-RAM: Apologies for absence – to receive and accept.

2022-22-RAM: Declaration of Interest –

2022-22.1-RAM Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

2022-22.2-RAM For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

2022-23-RAM: Minutes of the meeting held Tuesday May 10th 2022 – to agree and approve as a true record. (Attached)

2022-24-RAM: Annual Budget. To review the budget at 7/12 (58.33 percent) of the year and make any recommendations. (Attached)

2022-25-RAM: Finance Risk Assessment. To review the Financial Risk Assessment and make any recommendations. (Attached)

2022-26-RAM: Asset Register. To review and accept. (Attached)

2022-27-RAM: Policies. To review, accept and make recommendations on the following policies and to recommend to Council for adoption; Health and Safety Policy, Data Protection Policy, Asset Register Policy and Disciplinary Procedure Policy. (Attached)

2022-28-RAM: Room and Office Hire Charges. To review room/office hire charges and make any recommendations. (Attached)

2022-29-RAM: Interim Internal Audit and Action Plan. To accept the interim internal audit report and action plan and make any recommendations. (Attached)

2022-30-RAM: Expenses. To authorise Clerk's expenses for SLCC Conference/Awards.



2022-31-RAM: Correspondence.

2022-32-RAM: Items for Next Agenda.

2022-33-RAM: Date of Next Meeting: Tuesday January 10th 2023 at 7.15pm.