



Howden Town Council

Dear Councillor, you are hereby summoned to attend the next meeting of Howden Town Council which will be held at the Town Council Offices, Bridgegate, Howden at 7pm on **Wednesday July 20th 2022** to transact the business specified below.

Yours faithfully

Sarah Hardcastle

Clerk and Responsible Finance Officer

AGENDA

2022-132-FC: Apologies for absence – to receive and accept.

2022-133-FC: Declaration of Interest –

2022-133.1-FC Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

2022-133.2-FC For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

2022-134-FC: Minutes of the Town Council meeting held Tuesday June 21st 2022 – to agree and approve as a true record (Attached)

2022-135-FC: Minutes of the Planning Committee Meeting held Tuesday July 5th 2022 – to receive. (Attached)

2022-136-FC: Councillor Vacancy. To note Councillor vacancy due to the death of Councillor Andrew Morris with a closing date for by-election of Friday July 15th 2022. If no by-election was called agree co-option procedure.

2022-137-FC: Project Loo. To receive an update from the Chair and agree any actions.

2022-138-FC: Christmas Late Night Opening. To receive an update from the Town Centre/Events Officer and agree budget requirements. (Attached)

2022-139-FC: Howden Traffic Issues.

2022-139.1-FC: Traffic Response from ERYC. To receive an update from East Riding of Yorkshire Council on traffic schemes in Howden and agree any actions.

2022-139.2-FC: To receive an update from the Clerk following traffic concerns on Shelford Avenue and Hailgate and agree any actions.

2022-139.3-FC: To respond to residents' concerns regarding speeding traffic on Boothgate and agree any actions.

2022-140-FC: Planning Applications – to discuss, agree and submit the Council's observations.

[22/01990/STPLFE](#) Construction of sub-surface cable route from Drax Power Station to Fraisthorpe Coastline with associated accesses and temporary construction



compounds in association with the Scotland to England Green Link Location: Cross Country Cable Route From Drax Power Station To Fraisthorpe Coastline Bridlington Road, Fraisthorpe, East Riding Of Yorkshire.

2022-141-FC: Boundary Change. To receive an update from the Chair and agree any actions. (Attached)

2022-142-FC: Annual Budget. To review the budget at ¼ (25 percent) of the year and agree any actions. (Attached)

2022-143-FC: Finance Risk Assessment. To review the Financial Risk Assessment and agree any actions. (Attached)

2022-144-FC: Standing Orders. To review, accept and adopt updated Standing Orders. (Attached)

2022-145-FC: Asset Register. To review and accept. (Attached)

2022-146-FC: Internal Audit. To receive an update from the Clerk. (Attached)

2022-147-FC: External Audit 2021/2022. To receive an update from the Clerk.

2022-148-FC: Office Internet. To receive update from the Clerk, receive quotes and agree any actions. (Attached)

2022-149-FC: Community Fridge. To receive an update from Councillor Howard and agree any actions.

2022-150-FC: Howden Post Office. To receive update from the Clerk on new Howden Post Office site and agree any actions.

2022-151-FC: Delegated Powers. To review delegated powers and duties to the clerk in consultation with the Chair of the Council and chairs of committees in the case of an emergency.

2022-152-FC: Ashes Minutes. To receive the latest minutes from the Ashes Committee. (Attached)

2022-153-FC: Howden Minster Bells. To receive an update from the Clerk and agree any actions.

2022-154-FC: Finance June/July. To authorise the invoices and monthly schedules for payment; to receive a copy of the bank transactions and reconciled bank statements since the last meeting and a copy of RIALTAS reports to receive and accept. (Attached)

2022-155-FC: ERY Cllr Bayram: to receive a verbal report.

2022-156-FC: Correspondence.

2022-157-FC: Items for next agenda.

2022-158-FC: In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 a motion to be passed to exclude members of the public and press due to the confidential nature of the following agenda items.

2022-159-FC: Howden Marsh. Update from the Chair.



2022-160-FC: In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 a motion to be passed to allow members of the public and press.

2022-161-FC: Date of Next Meeting: Tuesday August 23rd (Please note this is the **fourth** Tuesday of the month, not the third Tuesday of the month)