



Howden Town Council

Dear Councillor, you are hereby summoned to attend the Annual Meeting of Howden Town Council which will be held on at the Town Council Offices, Bridgegate, Howden at 7.45pm on Tuesday May 17th 2022 to transact the business specified below.

Yours faithfully

Sarah Hardcastle

Clerk and Responsible Finance Officer

AGENDA

2022-84-FC: Election of the Chair of the Council.

2022-85-FC: Declaration of Acceptance of Office of Chair.

2022-86-FC: Election of Vice-Chair.

2022-87-FC: Apologies for absence – to receive and accept.

2022-88-FC: Declaration of Interest –

2022-88.1-FC Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.

2022-88.2-FC For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

2022-89-FC: Minutes of the Town Council meeting held Tuesday April 12th 2022 – to agree and approve as a true record (Attached)

2022-90-FC: Minutes of the Planning Committee meeting held Tuesday May 3rd 2022 – to receive. (Attached)

2022-91-FC: Minutes of the Resources and Asset Management Committee held Tuesday May 10th 2022 – to receive and accept any recommendations. (Attached)

2022-92-FC: Insurance Renewal. To receive and agree any Insurance renewal received after the Resources and Asset Management Committee meeting. (Attached)

2021-93-FC: Appointment of Committees: To review and agree. (Attached)

2021-94-FC: Appointment of Representatives on Outside Organisations: To review and agree. (Attached)

2022-95-FC: Policies and Procedure Schedule. To receive and review the schedule. (Attached)

2022-96-FC: Project Loo. To receive an update from the Chair.

2022-97-FC: Bishopgate Traffic. To recommend requesting ERYC undertake a traffic survey of Bishopgate.



2022-98-FC: Community Fridge. To receive an update from Councillor Howard about a Howden Community Fridge and agree any further funding request.

2022-99-FC: Delegated Powers. To review delegated powers and duties to the clerk in consultation with the Chair of the Council and chairs of committees in the case of an emergency.

2022-100-FC: Jubilee Celebrations. To receive an update from Town Centre/Events Officer.

2022-101-FC: Jubilee Trees. To receive update from the Chair and agree quotation to purchase trees. (Attached)

2022-102-FC: IT Support SLA. To receive and approve Council IT Support SLA quote. (Attached)

2022-103-FC: Finance April/May. To authorise the invoices and monthly schedules for payment; to receive a copy of the bank transactions and reconciled bank statements since the last meeting and a copy of RIALTAS reports to receive and accept. (Attached)

2022-104-FC: ERY Cllr Bayram: to receive a verbal report.

2022-105-FC: Correspondence.

2022-106-FC: Items for next agenda.

2022-107-FC: In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 a motion to be passed to exclude members of the public and press due to the confidential nature of the following agenda items.

2022-108-FC: Annual Leave Entitlement. To receive and approve request from the Clerk. (Attached)

2022-109-FC: In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 a motion to be passed to allow members of the public and press.

2022-110-FC: Date of Next Meeting Tuesday June 21st 2022.