

## **Section 1 – Annual Governance Statement 2020/21**

We acknowledge as the members of Howden Town Council our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2020, that the following have not been achieved. We therefore provide explanations to the external auditor for each 'No' response and describe how the authority will address the weaknesses identified. These sheets should be published with the Annual Governance Statement. The questions on the left of Section 1 of the Annual Governance Statement 2020/21 we had to answer No to.

We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.

Although we made arrangements for electors to be able to access the accounts and audit – the wrong pro forma was used on the website to advertise this. This has been addressed and the correct pro forma has been used for this years' exercise.